



17155 Front Beach Road Panama City Beach, FL 32413

**AQUAVISTA CONDOMINIUM OWNER'S ASSOCIATION
FIRST NOTICE OF ANNUAL MEETING AND ELECTION OF DIRECTORS**

August 10, 2021

Dear Aquavista Condominium Association Owner:

Please be advised that the Election of Directors of the Aquavista Condominium Owners Association will be held at the Association's Annual Meeting which is scheduled to occur at 10:00 AM Central Time on Saturday, October 9, 2021 in the Aquavista Owner's Lounge, 17155 Front Beach Rd, Panama City Beach, FL 32413. There are three (3) Board of Director positions available in which candidates may apply.

Provided with this First Notice of Annual Meeting and Election of Directors is a Candidate Nomination Notice, Candidate Information Sheet and Voter Authorization Certificate. A Second Notice of Annual Meeting which shall include candidate biographies, proxy and ballot materials, will be sent to all owners at a later date will be not less than fourteen (14) days prior to the Annual Meeting.

In accordance with Florida Statutes §718.112(2)(d)(3), members seeking election to the Board of Directors of the Association must submit written notice of such intent. **If you would like to be considered for a Director position and have your name included on the ballot, please complete the enclosed Candidate Nomination Notice – Intent to Run Form and return it to the Association no later than 5:00 PM CDT on August 30, 2021** (40 days prior to the Election).

Candidates are also encouraged to complete a Candidate Information Sheet to be included with the Second Notice. For your convenience, we have provided the enclosed Candidate Information Sheet, which meets Florida statutory requirements. You may submit this Candidate Information Sheet or one of your choosing, which shall be printed in black ink or typed; and which, in accordance with Florida Statutes §718.112(2)(d)(3), shall not be larger than one page measuring 8.5 x 11 inches. Submission of a Candidate Information Sheet is optional and shall not be required to have your name included on the ballot. However, including a Candidate Information Sheet will assist your fellow members in choosing a candidate. **Members wishing to include a Candidate Information Sheet with the Second Notice must do so no later than 5:00 PM Central Time on September 4, 2021.**

Candidate Info Sheets may be submitted in one of the following ways:

By Mail: Aquavista Condominium Owners Association
17155 Front Beach Road
Panama City Beach, FL 32413

By Email: Carol@virtuousmg.com

Should you need assistance or have any questions about this Notice, your Voter Certificate status, the Election or serving on the Board of Directors, please contact Management at 850-461-2033 or 850-610-8222.

By Order of the Board of Directors of
Aquavista Condominium Owners Association



17155 Front Beach Road PCB, FL 32413

CANDIDATE NOMINATION NOTICE – INTENT TO RUN

With my signature below, I provide notice of candidacy for election to be a director of Aquavista Condominium Owners Association.

Print Name of Candidate: _____

Signature of Candidate: _____

Date: _____

Owner Unit Number/s: _____

A candidate must obtain a written receipt from the Association when delivering a Candidate Nomination Notice.

Please submit this form not later than August 30, 2021 (40 days before the election), in one of the following ways:

By Mail: Aquavista Condominium Owners Association.
17155 Front Beach Road
Panama City Beach, FL 32413

By Email: Carol@virtuousmg.com

Under the provisions of the Condominium Act, a person must be eligible to serve on the Board of Directors at the time of the deadline for submitting a notice of intent to run (40 days before the election).

You will not be eligible for Board Membership if any of the following apply:

1. *In a condominium with more than 10 units, if you and a co-owner of your unit would serve on the Board at the same time unless you own more than one unit or there are not enough eligible candidates to fill the vacancies on the board.*
2. *You were a Director who was suspended or removed by the Division.*
3. *You are delinquent in the payment of any fees, fines, regular or special assessments.*
4. *You were convicted of a felony in Florida or convicted of an offense in another jurisdiction that would be considered a felony in Florida (unless your civil rights have been restored for a period of no less than five (5) years as of the date of the election); and/or,*
5. *You are a Director charged with a felony theft or embezzlement offense involving the Association's funds or property and such criminal charge is pending.*

NOTE: If separately submitted after a candidate's written nomination is delivered, then the Candidate Information Sheet must be returned not later than September 4, 2021 (35 days before the election)

Board of Directors Candidate Information Sheet

By my signature below, I hereby request that my name be placed on the Ballot for the election to occur at the Annual Meeting to be held on Saturday October 9, 2021. I hereby authorize distribution of the information I have provided below to all members entitled to vote at the Annual Meeting. I further attest to the truth and accuracy of the information provided.

Please Note: All of the following sections are optional and may be completed in any manner that you deem appropriate. Pursuant to FL Statutes, your biographical information shall be limited to one page not larger than 8½ x 11 inches. The Board requests that you please print in black ink or type your responses.

Please submit your biographical information no later than September 4, 2021 (35 days before the election) via mail/email.

US Mail: Aquavista Condominium Owners Association
17155 Front Beach Road
Panama City Beach, FL 32413

Email: Carol@virtuousmg.com

Print Name:

Date:

Sign Name:

City/State of Residence:

Owner Since and Unit Owned:

Education Background:

Professional Organizations/Memberships:

Why would you like to Serve on the Board of Directors?

By checking this box, I authorize the Association to publish the following contact information as part of the election notice that will be provided to all members of the Association.

Telephone #: _____

Email: _____

AQUAVISTA OF PANAMA CITY BEACH OWNERS ASSOCIATION

VOTER AUTHORIZATION CERTIFICATE

We, the undersigned, being all of the owners of lot/unit _____ do hereby certify that the following (name ONE of the unit or lot owners) is the authorized voter for the foregoing lot/unit, and shall remain such designated voter until this certificate is revoked by subsequent certificate. Please retain a copy for your records.

NAME OF AUTHORIZED VOTER _____
(PLEASE PRINT)

PLEASE NOTE THAT THE NAME OF THE AUTHORIZED VOTER IS THE ONLY PERSON WHO IS AUTHORIZED TO VOTE FOR THE UNIT AND SIGN AT OWNER MEETINGS.

DATE THIS FORM COMPLETED _____

Select the category that describes your form of ownership and **sign** in the appropriate places:

a) We are all the natural persons who are owners of the above described lot/unit.

Owner Signature Owner Signature Owner Signature

b) We are the President or Vice-President and Secretary or Assistant Secretary of the Corporation, which owns the above described unit.

President/Vice President Signature Secretary/Assistant Secretary Signature

c) I am a General Partner of the general or limited partnership, which owns the above described lot/unit.

General Partner Signature

d) I am the Manager or Member of a Limited Liability Company, which owns the above described unit.

Manager/Member

e) I am the Trustee of the Trust, which owns the above described unit.

Trustee

EXECUTE AND RETURN TO: Aquavista of Panama City Beach Owners Association
17155 Front Beach Road
Panama City Beach, FL 32413

Email: carol@virtuousmg.com